



Republic of the Philippines
 Department of Agriculture
BUREAU OF AGRICULTURE AND FISHERIES STANDARDS
"...ensuring consumers' safety and product quality, and contributing to environmental protection, worker's welfare, and enhanced market access."

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ADM 2021 - MEMO - 09-06		
OIC - MEMO - 94 - 11		
Reference Numbers		

04 January 2021

MEMORANDUM

FOR : BAFS PERMANENT EMPLOYEES

FROM : OIC-Director

SUBJECT : SUBMISSION OF ACCOMPLISHED INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR), AND DIVISION PERFORMANCE COMMITMENT AND REVIEW (DPCR) AS ACCOMPLISHMENTS FOR JULY TO DECEMBER 2020 AND APPROVED INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) AND DIVISION PERFORMANCE COMMITMENT AND REVIEW (DPCR) AS TARGETS FOR JANUARY TO JUNE 2021

All BAFS Permanent Employees are hereby directed to submit their approved, accomplished, and signed Individual Performance Commitment and Review (IPCR) and Division Performance Commitment and Review (DPCR) forms as accomplishments for July to December 2020 rating period, and their approved and signed IPCR and DPCR forms as targets for January-June 2021 rating period per division to the Administrative Support Services on or before January 22, 2021.

Please be reminded that failure to comply with the above-mentioned directive shall serve as grounds for an employee's disqualification from performance-based personnel actions, which includes the grant of all forms of performance enhancement benefits including salary, bonuses, CNA, PEI, SRI, among others.

For strict compliance.


MYER G. MULA, Ph.D.
 RVC
 Director

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